

Notes of Guidance

- The prescribed Petition Form must be used. All Petitions must be submitted to the Grand Scribe, having been previously approved by the Provincial / District Grand Master.
- Every Petitioner must fill in a Petitioners Application Form and send to the Organising Scribe.
- Care should be taken to ensure that the information provided is correct.
- BLOCK CAPITALS OR TYPESCRIPT** must be used throughout.
- A PDF version of the Petition Forms and Petitioners Application Forms are available to download from our website www.glmnm.com
- A Clearance Certificate or letter of good standing must be provided in respect of each Lodge of which a Petitioner was formerly, a subscribing member. Failure to provide such the same will delay approval of the Petition and may disqualify a Petitioner. **Please note that the Petition will not be approved until this information has been provided.**
- The names of the Petitioners should be recorded indicating where appropriate the office to be held in the new Lodge.
- Each Petitioner must produce their Royal Ark Mariner Certificate to the Organising Scribe. If the name on the Royal Ark Mariner Certificate differs from that on the Petitioners Application Form, the Royal Ark Mariner Certificate should be sent to the Grand Scribe with a request for it to be corrected. **The appropriate fee maybe charged.** Failure to do this may cause delay in the preparation of the Warrant. The name that will appear on the Warrant must be the same as on the Royal Ark Mariner Certificate.
- The name, address and telephone number and if possible email address of the Organising Scribe must be notified to the Grand Scribe when the completed Petition is submitted.
- The careful compilation of the Petition Form will obviate unnecessary correspondence and avoid delay in the preparation of the Warrant.
- The preparation, engrossment and signing of a Warrant require some 6-8 weeks for completion. This should be borne in mind when proposing the Date of the Consecration meeting.
- The proposed Date of Consecration must be confirmed with the Grand Scribe. The Warrant of the Lodge will be dated accordingly.
- No Petitioner may act as the Consecrating Officer or as an Assisting Officer at the Consecration, without the express approval of the Grand Master.
- Only in exceptional circumstances will a Petition be approved where the First Commander of the Proposed Lodge is **NOT** a Past Commander.
- Details of **Organising Scribe:**

Name:
Address:
Post Code:
Telephone No.
Email Address:

- Please tick warrant type: In House warrant on A3 parchment paper
Fully engrossed warrant on goats skin

17. Do not send in any monies with the Petition Form. The Lodge will be invoiced in due course.

Royal Ark Mariners
Petition for a New Lodge

To the Most Worshipful Grand Master of Mark Master Masons of England and Wales, and its Districts and Lodges Overseas

The Undersigned petitioners, being regularly registered Royal Ark Mariners of the Lodges mentioned against our respective Names, pray for a **Warrant of Constitution** empowering us to meet as a regular Lodge of Royal Ark Mariners under the title of

To be named **Lodge**

To meet at (address)

On the following days

In the months of

And there to discharge the duties of the Order in a constitutional manner according to the forms of the Order and the Regulations of the Grand Masters Royal Ark Council.

They have nominated and do recommend: -

Brother to be the first **Commander**

Brother to be the first **Senior Warden**, and

Brother to be the first **Junior Warden**

The prayer of the Petition being granted, we promise strict obedience to the commands of the Grand Master and the Laws and Regulations of the Degrees.

At the meeting of the Lodge of

Mark Master Masons No. meeting at

on it was resolved that the consent of the Lodge be given to the above petition.

**I hereby approve of this Petition,
and recommend that the Prayer of the same be granted**

Provincial / District Grand Master

Province / District

Dated this _____ **day of** _____ **20** _____

PETITIONERS

No.	MMH No.	Title	Forename	Surname	Civil Honours / Decorations	Office to be held in New Lodge
1						Commander
2						Senior Warden
3						Junior Warden
4						Chaplain
5						Treasurer
6						Scribe
7						Director of Ceremonies
8						Almoner
9						Charity Steward
10						Senior Deacon
11						Junior Deacon
12						Assistant Scribe
13						Assistant Director of Ceremonies
14						Organist
15						Guardian
16						Stewards
17						Stewards

No.	MMH No.	Title	Forename	Surname	Civil Honours / Decorations	Office to be held in New Lodge
18						Stewards
19						Warder
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